



By-Laws

2008-2009

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BY - LAWS

PART 1 - MEMBERSHIP

- A. The CIHL shall be comprised of Male Senior AA hockey teams, registered with BC Hockey. The CIHL has the authority to impose Membership fees for each Member Organization (team) if so needed.**
- B. Any Organization wishing to make application for membership in the CIHL must apply in writing to the President of the CIHL not less than fourteen (14) days before the Annual General Meeting (AGM) following the completion of a hockey season.**
- C. The requisite of any organization in order to obtain or retain membership in the CIHL shall be:**
- 1. Adequate number of players**
 - 2. Financial Resources (identified sponsorship)**
 - 3. Proper attitude towards the CIHL objectives**
 - 4. Letter from organization's town confirming ice availability**
 - 5. Confirmation that team jerseys are bought and paid for**
 - 6. An identified General Manager, Head Coach and President.**
- D. Items identified in C. (above) must be submitted to the CIHL President no later than August 1, of the year in which the organization is interested in becoming part of the CIHL.**
- E. Where new Member Organizations are admitted, their voting privileges are not eligible until the AGM following the hockey season for which they commence operation.**
- F. No retired or retiring Member Organization shall have a vote on matters concerning the following season.**
- G. New Member Organizations will be accepted only by a two-thirds (2/3) majority of the Executive and Delegates present and voting.**
- H. Each Member Organization shall uphold the Constitution, By-Laws, and Regulations of the CIHL, British Columbia Hockey(BCH), and Hockey Canada.**

PART 2 – MEETINGS

A. The CIHL shall have one (1) Annual General Meeting (AGM) held no sooner than April 1st and no later than May 15th of the calendar year. Other regular meetings will be held on an as needed basis and will be scheduled so two-thirds (2/3) of the member organizations and one half (1/2) of the Executive is able to attend.

B. All members of the CIHL are expected to attend the AGM.

C. The AGM will be held at a time and place when at least two-thirds (2/3) of the Executive and Delegates are able to attend.

D. A quorum at all meetings shall consist of 5 members, 4 of whom must be of the Board of Directors.

E. At the AGM, the following shall be the order of business:

- 1. Reading of the minutes of the previous AGM**
- 2. Business arising from the minutes**
- 3. Reading Correspondence**
- 4. Treasurer's Report**
- 5. New Business**
- 6. Address applications from new members**
- 7. Election of Officers**
- 8. Adjournment**

F. Inspection of the books and records of the CIHL may be done by members in good standing at a place to be arranged by the Executive Member responsible. Members wishing to inspect the books and records of the CIHL must give seven (7) days notice in writing to the President. The books and records of the CIHL must be available for inspection within fourteen (14) days of such notice being received by the President.

G. The Constitution may be amended only at the Annual General Meeting. Constitutional amendments will require two-thirds (2/3) majority vote by the Executive and Delegates present and voting.

PART 3 - VOTING

- A. At all meetings, each Member Organization in good standing and the CIHL Executive shall have a vote on CIHL matters.**
- B. Voting shall be done by a show of hands, unless requested by a member for a vote by ballot.**
- C. Decisions shall be by a majority of votes cast, except as herein provided by the Constitution, and By-Laws.**
- D. Voting on the Election of Officers shall be by ballot.**
- E. Member organizations (teams) must provide and identify one voting designate for each meeting.**
- F. In the event that a Member Organization (team) is unable to send a representative to the AGM, or other CIHL meeting, the team President may provide another Member Organization or a member of the Executive with a proxy to vote on their behalf. All proxies must be provided in writing and presented to the CIHL President prior to the commencement of each meeting.**
- G. During the Elections, the consent of nominees shall be obtained prior to their nomination being considered to stand. All nominations will be made from the floor.**

PART 4 - EXECUTIVE OFFICERS

- A. Operations of the CIHL shall be dealt with by the Board of Directors. The Executive Officers shall form a part of the Board of Directors, as well as 1 representative from each Member Organization herein after called Delegate.**
- B. The Executive Officers shall consist of: a President, Past President, Vice-President, Secretary, Treasurer, and Statistician. These shall be known as the Executive Officers.**
- C. All Executive Officers shall be elected annually at the AGM.**
- D. Each Member Organization (team) shall have 1 Representative or Delegate with voting privilege.**
- D. Honorary Members may be elected by the Executive and Delegates at any meeting. Honorary Members shall act in an advisory capacity and shall have no vote.**

PART 5 - DUTIES AND POWERS OF THE EXECUTIVE

- A. The President shall preside at all meetings and Committees of the CIHL and Executive Meetings, having voting power, have the option of a second vote in case of a tie.**
- B. The Vice President shall, in the absence of the President, have all the powers to perform all the duties of the President. Should the office of President become vacant, the Vice President shall assume the duties of the President until the next AGM.**
- C. The Secretary shall record minutes of all meetings, conduct correspondence, and perform other duties that may be required.**
- D. The Treasurer shall account for all monies received and disbursed , submit statements to the Executive within one (1) week of a request of the President, present an annual Financial Statement at the AGM, and conduct correspondence relating to accounts. Cheques shall be signed by two (2) Executive Officers.**
- E. The Statistician shall receive game sheets from all Member Organizations and maintain player and team stats for the CIHL, forwarding the information to be placed on the CIHL website.**
- F. The Executive Officers shall also have the following powers:**
- 1. To impose and enforce penalties to Member Organizations for violations of the CIHL Constitution, By-Laws, and Regulations.**
 - 2. To negotiate and implement contracts for and on behalf of the CIHL.**
 - 3. Endeavor to settle all off-ice issues; leaving on ice issues to be resolved by the Hockey Canada Rule Book, BC Hockey rules.**
- G. The Executive shall be reimbursed for expenses incurred, conducting approved CIHL business in accordance with the following rates:**
- Travel - .45 cents per kilometer**
 - Meals – maximum of \$35.00 per day (Breakfast \$8.00 / Lunch \$10.00 / Dinner \$17.00)**
 - Accommodations – Actual Accommodation costs**
 - Administration Expenses – Actual administration costs**
- Original receipts must be submitted to the Treasurer for payment. The Executive shall also be reimbursed Travel Costs (.45 cents per km) to attend the AGM.**

PART 6 – PROTESTS

- A. A protest may be made in regard to interpretation of the rules of competition (according to the Constitution, By-Laws and Regulations of the CIHL, BC Hockey or Hockey Canada). Protests can NOT be made in regard to the judgement of a Referee, Linesman, or other Official.**
- B. Verbal communication of a protest may be presented to the President. The protest must be lodged, in writing, accompanied by a \$100.00 fee (refundable if the protest is upheld), to the President, within 24 hours of the completion of the game. The President shall provide the protested party a copy of the protest, and the protested party shall respond with all supporting information, to the President within 24 hours.**
- C. The Executive Officers shall rule on all Protests and the decision shall be final, and not subject to appeal.**

PART 7 – DISCIPLINE COMMITTEE

- A. The President shall appoint 3 members of the Executive Officers or persons from the Volunteer List (having no involvement with the team, or player being dealt with – herein known as 'the aggrieved party') to act as the Discipline Committee, of which one will be appointed Chairperson.**
- B. The Volunteer List is compiled by each Member Organization choosing 2 persons willing to act on the Discipline or Appeal Committee (complete with telephone numbers, email addresses and fax numbers if available), who are familiar with the Constitutions of the CIHL, BC Hockey, and Hockey Canada, for the President to choose from if necessary.**
- C. The Discipline Committee will act on written complaints only, delivered to the President, by fax, email, or letter. The President will appoint the Discipline Committee and forward all pertinent information to them within 48 hours of the President receiving the complaint.**
- D. The Discipline Committee shall then investigate the complaint, contacting all the appropriate persons involved. Within 72 hours (3 days) of receiving the complaint, the Chairperson of the Discipline Committee will forward the Committee's recommendation for disciplinary action (if any) to the President. The President will inform a member of the aggrieved party's Executive of the decision.**
- E. The aggrieved party shall have the right to appeal decisions made by the Discipline Committee.**

F. Any suspension levied by the Discipline Committee, is in effect immediately and an appeal will not impact the ruling of the Discipline Committee until the Appeal Committee makes it's ruling. If the Appeal Committee overturns or modifies the Discipline Committee decision, the aggrieved party will not be compensated for any lost time or points in the league.

PART 8 – APPEAL COMMITTEE

A. An Appeal by an aggrieved party shall be submitted in writing to the President within 48 hours of the Discipline Committee's decision. The Appeal letter shall be submitted to the President via fax, email or letter and accompanied by an appeal fee of \$300.00 payable to the CIHL, for consideration by the Appeal Committee.

B. The President shall appoint 3 members of the Executive Officers or the Volunteer List to act as the Appeal Committee, of which one will be appointed Chairperson. Individuals selected for the Appeal Committee will not have taken part in the Disciplinary Committee that made the initial ruling.

C. The Appeal Committee will evaluate the Discipline Committee's ruling on the matter, based on all information given. Within 72 hours (3days) of receiving the Appeal, the Appeal Committee will forward their recommendations to the CIHL President, who will then inform a member of the aggrieved party's team Executive of the final decision.

D. All rulings made by the Appeal Committee are final.

E. The Appeal fee shall be held in trust pending the outcome of the Appeal. The CIHL shall retain the appeal fee if the appeal is dismissed. The fee shall be returned to the aggrieved party if the appeal is upheld.

PART 9 – PERFORMANCE BOND

A. Every member team must provide the CIHL with a performance bond of \$1000.00 prior to commencing league play. The Performance bond will be held in trust by the CIHL.

B. A team can apply for costs, up to the value of the performance bond, associated with another team not showing for a scheduled league game. The application made for a performance bond must be submitted to the President in writing within 2 weeks of the No Show, or the bond is placed in the Operating Account of the CIHL.

C. The team that loses its Performance Bond is automatically suspended until their Performance Bond is replaced.

D. If a team retires from the CIHL, their Performance bond shall be returned to them.

PART 10 – TROPHIES

1. The League shall recognize the following trophies:

- 1. League Championship Trophy (Rio Tinto Cup)**
- 2. First Place Trophy (Lightening Cup)**
- 3. Points Leader – Regular Season**
- 4. Most Valuable Player Play-Offs**

- A. All perpetual trophies shall be forwarded to the Executive no later than December 15th of the current hockey season.**
- B. Perpetual trophies are not to be held by the trophy winner but by the Member Team for which the individual is associated with. The trophies are to be displayed in the home arena of the recipient until the timeline set forth in Section 1.A. above.**
- C. Loss or damage of a trophy or trophies while in the care of a Member Team will be the responsibility of the member organization to repair or replace the trophy or trophies to their original state. Failure to do so will result in a monetary penalty being issued to the member organization.**
- D. Each trophy will be awarded based on a criteria set forth in the Leagues' Regulations.**
- E. The member team that wins a team award or that has a player that wins an award will be responsible for engraving the teams' name or players name on the trophy. The font and format of engraving must match previous years**